



Signature Report

Ordinance 18977

Proposed No. 2019-0375.1

Sponsors Dembowski

1 AN ORDINANCE relating to council rules and order of  
2 business; amending Ordinance 11683 as amended, and  
3 K.C.C. 1.24.035 and declaring an emergency.

4 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

5 SECTION 1. Findings:

6 A. Section 220.40 of the King County Charter requires the council to adopt by  
7 ordinance rules of procedure governing the time, place and conduct of its meetings.

8 B. Consistent with the county charter, the council adopted by ordinance rules of  
9 procedure, which are codified in K.C.C. chapter 1.24, and passed motions related to the  
10 organization and administration of the council.

11 C. The rules ordinance and organizational motion have been amended from time to  
12 time to reflect desired changes in the council's rules of procedure and organization.

13 D. Currently, the council is scheduled to meet every Wednesday at 10:30 a.m.  
14 However, because pressing, complex and time intensive issues that have recently come  
15 before the council, meetings have run into the afternoon, disrupting other scheduled  
16 meetings or otherwise required the council to schedule special meetings with earlier start  
17 times to accommodate these issues, with the attendant special meeting requirements.

18 E. To better serve the public, to provide greater consistency of the regular meeting  
19 time for the council and to avoid having to call special meetings, which imposes limitations

20 on a meeting, this ordinance should take effect immediately in order that that the regular  
21 council meeting times are changed to 9:30 a.m. in an expeditious manner.

22 SECTION 2. Ordinance 11683, Section 4, as amended, and K.C.C. 1.24.035 are  
23 hereby amended to read as follows:

24 = A.1.a. Except for a regular meeting of the council on Monday, April 1, 2019, at  
25 10:30 a.m., the time of regular meetings of the council is ~~((10:30))~~ 9:30 a.m. on Wednesday  
26 of each week. However, the regular meetings of the council shall not take place from April  
27 2 through April 12, 2019, from August 1 through August 16, 2019, and from December 19,  
28 2019, through January 3, 2020. All regular or special meetings of council committees shall  
29 be regular or special council meetings, in accordance with subsection F. of this rule.

30 b. Each fifth Wednesday of each month from 3:00 p.m. to 4:30 p.m. shall be  
31 reserved for special regional committee meetings as needed. Each fourth Wednesday from  
32 1:30 p.m. until 3:30 p.m. is reserved for meetings of the flood control district executive  
33 committee. Each Monday at 9:30 a.m. and the second and fourth Monday at 3:00 p.m. are  
34 reserved for special meetings of standing committees. In order to allow each member  
35 sufficient time to review legislation and to meet with constituents, staff and officials of  
36 other jurisdictions, no special committee meeting may be called for any other time without  
37 the prior written consent of the council chair or the consent of a majority of the members of  
38 the committee. If a special meeting for more than one standing committee is called for the  
39 same time and location, the meeting for which the agenda was first filed with the council  
40 clerk shall have precedence for use of the meeting location. This subsection A.1.b. does  
41 not apply to special meetings of the budget and fiscal management committee for purposes  
42 of considering the county executive's biennial budget proposal, which shall be called by the

43 chair of the budget and fiscal management committee.

44           2.a. All regular meetings of the King County council and the council's  
45 committees, except for the employment and administration committee, shall be held in the  
46 council chambers on the tenth floor of the King County Courthouse in Seattle, Washington.  
47 All regular meetings of the employment and administration committee shall be held in the  
48 southwest conference room on the twelfth floor of the King County Courthouse in Seattle,  
49 Washington.

50           b. Whenever, due to an emergency, as defined in K.C.C. 12.52.010, it is  
51 imprudent, inexpedient or impossible to conduct the affairs of the council at the regular or  
52 usual place or places, the council may meet at any place within or without the territorial  
53 limits of the county on the call of the chair or any two members of the council. After an  
54 emergency relocation, the affairs of the council shall be lawfully conducted at the  
55 emergency location for the duration of the emergency.

56           B.1. Except as provided in subsection B.2. of this rule, the times for regular and  
57 special committee meetings are as follows:

58           a. Committee of the whole: except for April 1, 2019, the first and third Mondays  
59 of each month at 1:30 p.m.;

60           b. Budget and fiscal management committee: the second and fourth Tuesdays of  
61 each month at 9:30 a.m.;

62           c. Employment and administration committee: the first and third Mondays of  
63 each month at 3:00 p.m.;

64           d. Government accountability and oversight committee: the second and fourth  
65 Tuesdays of each month at 3:00 p.m.;

66 e. Health, housing and human services committee: the first and third Tuesday of  
67 each month at 9:30 a.m.;

68 f. Law and justice committee: the second and fourth Tuesdays of each month at  
69 1:00 p.m.;

70 g. Local services, regional roads and bridges committee: the second and fourth  
71 Mondays of each month at 1:30 p.m.;

72 h. Mobility and environment committee: the first and third Tuesdays of each  
73 month at 1:30 p.m.;

74 i. Regional policy committee: the second Wednesday of each month at 3:00  
75 p.m.;

76 j. Regional transit committee: the third Wednesday of each month at 3:00 p.m.;

77 and

78 k. Regional water quality committee: the first Wednesday of each month at 3:00  
79 p.m.;

80 2. The regular meetings of the committees shall not take place during the the  
81 times when the council meeting does not take place, as prescribed in subsection A. of this  
82 rule.

83 C. Council and committee meetings must be held in accordance with the Open  
84 Public Meetings Act of 1971, chapter 42.30 RCW.

85 D. A meeting may be continued, in accordance with chapter 42.30 RCW, to  
86 another date and does not conclude until adjourned in accordance with these rules.

87 E.1. An executive session may be held during a council or committee meeting if  
88 one of the specific grounds under chapter 42.30 RCW for an executive session exists.

89           2. Before convening in executive session, the chair of the council or committee  
90 shall publicly announce the purpose for excluding the public from the meeting place and  
91 the time when the executive session will be concluded. The executive session may be  
92 extended to a stated later time by announcement of the chair.

93           3. Only members of the council or committee, special invitees and those  
94 employees or staff members the council or committee determines to be necessary are  
95 allowed to remain in the room. Persons attending an executive session shall maintain the  
96 confidentiality of the proceedings.

97           F.1. A legal analysis of the Open Public Meetings Act by the office of the Attorney  
98 General, 2010 AGO No. 9, has advised that when a committee meeting is attended by a  
99 quorum of the governing body it must be noticed not only as a committee meeting but also  
100 as a meeting of the governing body. For this reason, all meetings of council committees  
101 shall be noticed both as committee meetings and as council meetings whose agenda is  
102 limited to the committee business.

103           2. In all committee meetings, which are council meetings in accordance with  
104 subsection F.1. of this rule, only the rules and procedures applicable to committees apply,  
105 and not those rules and procedures applicable to full council meetings. This includes, but is  
106 not limited to:

107           a. only those members who serve on the committee have the right to exercise  
108 parliamentary rights in the meeting, including, but not limited to, raising points of order,  
109 making motions and voting;

110           b. attendance shall be recorded only for members serving on the committee, and  
111 the quorum for the meeting shall be the committee quorum; and

112 c. committee meetings shall be chaired by the committee chair.

113 SECTION 3. The county council finds as a fact and declares that an emergency  
114 exists and that this ordinance is necessary for the support of county government and its  
115 existing institutions.

116

Ordinance 18977 was introduced on 9/4/2019 and hearing held/closed and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

A handwritten signature in black ink, appearing to read "Rod Dembowski", is written over a horizontal line.

Rod Dembowski, Chair

ATTEST:

A handwritten signature in blue ink, appearing to read "Melani Pedroza", is written over a horizontal line.

Melani Pedroza, Clerk of the Council

**Attachments:** None



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

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Sponsors Dembowski

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Excused: 1 - Mr. Gossett



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Rod Dembowski, Chair

ATTEST:

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Melani Pedroza, Clerk of the Council



# KING COUNTY

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Seattle, WA 98104

## Signature Report

### Motion 15493

**Proposed No.** 2019-0247.1

**Sponsors** Dunn

1                   A MOTION confirming the executive's appointment of  
2                   Max Harned, who resides in council district nine, to the  
3                   King County Library System board of trustees.  
4                   BE IT MOVED by the Council of King County:  
5                   The county executive's appointment of Max Harned, who resides in council  
6                   district nine, to the King County Library System board of trustees, for the remainder of a

7 five-year term to expire on January 1, 2024, is hereby confirmed.

8

Motion 15493 was introduced on 7/24/2019 and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Rod Dembowski, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

**Attachments:** None



# KING COUNTY

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Seattle, WA 98104

## Signature Report

### Motion 15494

**Proposed No.** 2019-0250.1

**Sponsors** McDermott

1           A MOTION confirming the executive's appointment of  
2           Vicente Omar Barraza, who resides in council district eight,  
3           to the King County community advisory committee on law  
4           enforcement oversight, as an at-large representative.

5           BE IT MOVED by the Council of King County:

6           The county executive's appointment of Vicente Omar Barraza, who resides in  
7           council district eight, to the King County community advisory committee on law

8 enforcement oversight, as an at-large representative, for the remainder of a three-year  
9 term to expire on March 31, 2022, is hereby confirmed.

10

Motion 15494 was introduced on 6/19/2019 and passed by the Metropolitan King  
County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr.  
McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and  
Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Rod Dembowski, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

**Attachments:** None





# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Motion 15495

**Proposed No.** 2019-0270.1

**Sponsors** Dembowski

1           A MOTION confirming the executive's appointment of  
2           Steven Hamilton, who resides in council district one, to the  
3           King County investment pool advisory committee, filling  
4           the elected official or employee of a water district or sewer  
5           district position.

6           BE IT MOVED by the Council of King County:

7           The county executive's appointment of Steven Hamilton, who resides in council  
8           district one, to the King County investment pool advisory committee, filling the elected

9 official or employee of a water district or sewer district position, for a two-year term to  
10 expire on April 30, 2021, is hereby confirmed.

11

Motion 15495 was introduced on 7/24/2019 and passed by the Metropolitan King  
County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr.  
McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and  
Ms. Balducci  
Excused: 1 - Mr. Gossett



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Rod Dembowski, Chair

ATTEST:

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Melani Pedroza, Clerk of the Council

**Attachments:** None



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**Signature Report**

**Motion 15496**

**Proposed No.** 2019-0274.1

**Sponsors** McDermott

1                   A MOTION confirming the executive's appointment of  
2                   Mark Bauhs, who resides in council district eight, to the  
3                   King County board of appeals and equalization.

4                   BE IT MOVED by the Council of King County:

5                   The county executive's appointment of Mark Bauhs, who resides in council  
6                   district eight, to the King County board of appeals and equalization, for a partial term to

7 expire on June 30, 2021, is hereby confirmed.

8

Motion 15496 was introduced on 6/26/2019 and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Rod Dembowski, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

**Attachments:** None



**Signature Report**

**Motion 15497**

**Proposed No. 2019-0373.1**

**Sponsors Dunn**

1           A MOTION authorizing a position description for the King  
2           County Flood Control District's deputy executive director.

3

4           WHEREAS, chapter 86.15 RCW authorizes the King County council to initiate  
5 the creation of special purpose flood control zone districts for the purpose of undertaking,  
6 operating, or maintaining flood control projects or storm water control projects, among  
7 other powers, and

8           WHEREAS, in 2007, the county created the King County Flood Control Zone  
9 District (the “district”), governed by a board of supervisors (the “board”), and

10          WHEREAS, up to September 2016, the district was run day-to-day by one  
11 employee of the district, its executive director, and

12          WHEREAS, in September 2016, the staffing for the district was transferred to a  
13 flood control district administration unit, established in legislative branch for its  
14 employees to exclusively provide support for the King County Flood Control District,  
15 and

16          WHEREAS, in accordance with section 3-035.C. of the council’s organizational  
17 motion compilation, job descriptions and classifications for employees in the district  
18 administrative unit are to be authorized by motion by the council, and

19          WHEREAS, the flood district executive committee has reviewed the deputy

20 executive director position description;

21 NOW, THEREFORE, BE IT MOVED by the Council of King County:

22 The council authorizes the position description for deputy executive director

23 within the King County flood control district administration unit, which is Attachment A

24 to this motion.

25

Motion 15497 was introduced on 9/4/2019 and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci

Excused: 1 - Mr. Gossett



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Melani Pedroza, Clerk of the Council

**Attachments:** A. FCD Deputy Executive Director Position Description dated 8-2-19

# Metropolitan King County Council Position Descriptions



Position: Deputy Executive Director	FLSA: salaried, overtime exempt
Department:	Salary Grade: 130
Council Approved:	

## Summary

Serves as strategist, advisor, and project manager on complex and controversial issues requiring extensive research, negotiation, and analysis of facts, goals, and relationships among governmental entities. Plans, organizes, and coordinates the public information and media relations for the King County Flood Control District. The Deputy Executive Director is a salaried, at-will, overtime exempt classification. This position reports to the executive director, but is responsive to all members of the board of supervisors.

## Distinguishing Career Features

The Deputy Executive Director of Strategic Policy Initiatives serves as strategist, advisor, and communications liaison responsible for policy development and integrating all forms of outreach and communications used by the District.

## Essential Duties and Responsibilities

- Provides advice and counsel on a wide range of complex strategic, policy, organizational and management issues.
- Plans, directs, coordinates, and provides advanced consultation in connection with legislation and policy development involving the largest, most comprehensive subject matter, services, and processes.
- Plans facilitates, and develops comprehensive communications strategies and programs and manages internal and external communications for the District.
- Develops and directs media relations, resident involvement, and public information assistance programs.
- Directs and coordinates press conferences, special events and informational/educational offerings by the District that create opportunities for public input.
- Develops an annual work program for approval by the executive director.
- Prepares written staff reports and briefings for board meetings.
- Performs other duties as assigned that support the overall objective of the position.

## Qualifications

### Knowledge and Skills

- Requires extensive knowledge of the legislative and policy development processes.
- Requires advanced knowledge of the methods and techniques for creating effective media and public relations materials, managing image and issues, and for establishing recognition for engaging in community outreach and feedback.
- Requires the ability to direct and prepare professional and influence written materials on a variety of complex and sensitive public policy matters.



- Requires a broad working knowledge of principles and practices of civil and administrative law, particularly those relating to municipal governments and state subdivisions.
- Requires knowledge of the principles and practices associated with supervision, leadership style, team building, and performance management.
- Requires well-developed knowledge of modern English to prepare influential professional reports suitable for public communication.
- Requires advanced human relations skill to adapt to diverse personalities and styles, establish harmony and cooperation with work teams having competing objectives, facilitate and moderate group discussions, prepare and deliver formal presentations to audiences that may offer argumentative discussion, often in frustrating situations, and carry out advanced negotiations.

### **Abilities**

- Requires the ability to carry out the functions of the position.
- Requires the ability to evaluate implications of new information for current and future problem solving and decision-making.
- Requires the ability to use logic and reasoning to identify strengths and weaknesses of proposals, alternatives, and conclusions or whether proposals comply with policy, laws, or regulations.
- Requires the ability to remain objective with elected officials and to properly handle private and confidential communications.
- Requires the ability to present facts and recommendations in a clear, concise, interesting, and logical and objective manner, both orally and in writing.
- Requires the ability to develop and maintain positive work relationships with peers, other committees, county organization units, other agencies, communities, and special interest groups.
- Requires the ability to give full attention to what other people are saying, take time to understand facts and points being made, ask appropriate questions, and not interrupt at inappropriate times.
- Requires the ability to prioritize workload to meet deadlines.
- Requires the ability to work varying schedules.
- Requires consistent attendance and punctuality.

### **Physical Abilities**

- Incumbent must be able to function indoors engaged in work of primarily a sedentary nature.
- Requires sufficient ambulatory ability to move about office environs and outside locations.
- Requires the ability to sit for extended periods of time to accomplish deskwork.
- Requires sufficient arm, hand, and finger dexterity in order to use a personal computer keyboard, multi-media presentation, and other office equipment.
- Requires normal hearing and speaking skills to communicate in one-on-one and group settings.
- Requires visual acuity to read printed materials and computer screens.

### **Education and Experience**

The position typically requires a degree in public or business administration, or equivalent discipline that will enable job performance and/or a combination of three or more years of training and experience in executive-level leadership experience that includes accountability to legislative bodies, as well as, policy and advisory boards.

**Licenses and Certificates**

Require a valid driver's license.

**Working Conditions**

Work is performed indoors where minimal safety considerations exist.



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Motion 15498

**Proposed No.** 2019-0300.1

**Sponsors** Lambert

1           A MOTION confirming the executive's reappointment of  
2           Aaron Morrow, who resides in council district three, to the  
3           King County transit advisory commission.

4           BE IT MOVED by the Council of King County:

5           The county executive's reappointment of Aaron Morrow, who resides in council  
6           district three, to the King County transit advisory commission, for a two-year term to

7 expire on August 31, 2021, is hereby confirmed.

8

Motion 15498 was introduced on 9/4/2019 and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Rod Dembowski, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

**Attachments:** None



# KING COUNTY

1200 King County Courthouse  
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Seattle, WA 98104

## Signature Report

### Motion 15499

**Proposed No.** 2019-0359.1

**Sponsors** Gossett

1           A MOTION confirming the executive's reappointment of  
2           Monserrat Padilla, who resides in council district two, to  
3           the King County immigrant and refugee commission.

4           BE IT MOVED by the Council of King County:

5           The county executive's reappointment of Monserrat Padilla, who resides in  
6           council district two, to the King County immigrant and refugee commission, for a three-

7 year term to expire on September 30, 2022, is hereby confirmed.

8

Motion 15499 was introduced on 9/4/2019 and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Rod Dembowski, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

**Attachments:** None



# KING COUNTY

1200 King County Courthouse  
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Seattle, WA 98104

## Signature Report

### Motion 15500

**Proposed No.** 2019-0363.1

**Sponsors** Kohl-Welles

1           A MOTION confirming the executive's reappointment of  
2           Paul Tanaka, who resides in council district four, to the  
3           King County personnel board.  
4           BE IT MOVED by the Council of King County:  
5           The county executive's reappointment of Paul Tanaka, who resides in council  
6           district four, to the King County personnel board, for a five-year term to expire on June 1,

7 2024, is hereby confirmed.

8

Motion 15500 was introduced on 9/4/2019 and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

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Rod Dembowski, Chair

ATTEST:

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Melani Pedroza, Clerk of the Council

**Attachments:** None





**KING COUNTY**

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

**Signature Report**

**Motion 15501**

**Proposed No. 2019-0364.1**

**Sponsors Dunn**

1           A MOTION confirming the executive's reappointment of  
2           Karen Dawson, who resides in council district nine, to the  
3           King County solid waste advisory committee  
4           manufacturers located in King County.

5           BE IT MOVED by the Council of King County:

6           The county executive's reappointment of Karen Dawson, who resides in council  
7           district nine, to the King County solid waste advisory committee manufacturers located in

8 King County, for a three-year term to expire on September 30, 2022, is hereby confirmed.

9

Motion 15501 was introduced on 9/4/2019 and passed by the Metropolitan King County Council on 9/4/2019, by the following vote:

Yes: 8 - Mr. von Reichbauer, Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski, Mr. Upthegrove, Ms. Kohl-Welles and Ms. Balducci  
Excused: 1 - Mr. Gossett



KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

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Rod Dembowski, Chair

ATTEST:

A handwritten signature in blue ink, appearing to read "Melani Pedroza", written over a horizontal line.

Melani Pedroza, Clerk of the Council

**Attachments:** None